



Syllabus

BUS 265 AS Business Administration Capstone

General Information

Date

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Department

Business

Course Prefix

BUS

Course Number

265

Course Title

AS Business Administration Capstone

Course Information

Credit Hours

1

Lecture Contact Hours

1

Lab Contact Hours

0

Other Contact Hours

0

Catalog Description

This course is to serve as a capstone for students only in the AS Business Administration degree program. Because of the nature of the program, students are expected to have researched what four-year college or university they plan to attend, along with a specific major within the business field. Students are to articulate this information along with what they learned here at FLCC, and how that will apply at their destination. In addition, students are to prepare documents for internship(s) at their four year school. This will ensure that the student is market ready for advanced courses.

Key Assessment

This course does not contain a Key Assessment for any programs

Prerequisites

13 credits of ACC/BUS courses, 45 program credits completed, and minimum 2.0 GPA

Co-requisites

None

Grading Scheme

Letter

First Year Experience/Capstone Designation

**This course is designated as satisfying the outcomes applicable for status as a
Capstone Course**

SUNY General Education

**This course is designated as satisfying a requirement in the following SUNY Gen Ed category
None**

FLCC Values

Institutional Learning Outcomes Addressed by the Course

Inquiry
Interconnectedness

Course Learning Outcomes

Course Learning Outcomes

1. Identify possible business majors at four year schools, and what careers are possible for those majors
2. Reflect on what key concept(s) learned at FLCC will help a student succeed at a four year school
3. Analyze what strengths/weaknesses the student has upon entering a four year business school

Outline of Topics Covered

- Identify any resources the student needs upon entering a four year business school
- Identify and investigate three four-year schools they plan on transferring to and their chosen major
- Conduct research by using Information Resources
- Communicate effectively by writing a critical thinking report
- Prepare Internship documents: Resume, Cover Letter, possible interview questions